

## Notes (to help you filling in the forms)

### Enrolment Form

1. The extra photo will be used during the introduction on the first day, so it is important to send one that is recent (not old). This photo will be on a display of all students joining the SLS 2019, and will be seen by the other students and the host families – so please send a photo of yourself that you like!
2. Mobile phones may be brought for use out of school. They must not be used within the school grounds, even during break times. It is not necessary to bring a mobile phone, but if you will be bringing one, it is useful for us to have the number, in case we need to contact students during trips.

Music players (MP3 players or iPods) may also be brought for use out of school, but should not be brought into school. If these music players are used in school, they will be confiscated (taken away) and returned at the end of the school day. If mobile phones or music players are brought, it is your responsibility to look after them.

3. Please write your email address very clearly, as we will contact you at this address. We usually contact parents first – the student's email address is for the contact list that is sent out once the course is full (for students to contact each other before they come, and to be able to arrange to travel together).
4. If you are not at a Steiner/Waldorf school, and have never been to one, we can only accept your application after 10th February 2019. If you send your forms before this date, you will not get an answer until then! If you are not now at a Steiner/Waldorf school, but have had at least 5 years Steiner/Waldorf education in the past, you can apply as a Steiner/Waldorf student.
5. Please give us as much information as possible about your preferences for a host family, as it is very difficult to change host families after they have been allocated. (For example, please tell us if you are frightened of dogs or allergic to cats, as most British people have pets). If you are coming with a friend or a brother or sister, and would like your host families to be close to each other, please tell us this too.

**If you are applying after 26th May 2019 (the Requests deadline) we may not be able to take into account all your preferences, as the allocation of host families will already have taken place.**

### Parental Consent Form

6. This information is so we know what your wishes are for medical treatment, in case of illness or accident. We will always try to contact parents in case of a medical emergency, but we will put the safety and well-being of the student first, and it could be the case that treatment is necessary before we are able to contact the family. This would only be the case if treatment was urgent – for example; a broken leg or appendicitis. Such cases are very rare, and we would make every effort to contact you as soon as possible.

Please note that if your child is over 16, he/she is allowed to decide their own treatment in the UK, whatever the wishes of their parents. We cannot accept students under the age of 16 on the course if the parents are not prepared to allow emergency medical treatment.

Of course, we hope all the students are going to stay healthy and safe while they are with us and we are doing our best to ensure this.

7. The consent for going in vehicles concerns the students being transported to activities or trips in private vehicles. Our Staff Vehicle Declaration Form and policy on private vehicles can be found on our school website (under policies).

The school also hires minibuses for off-site activities and trips. The minibuses are driven by staff holding a minibuses driving qualification. All vehicles are covered with a collision damage waiver and all teachers and staff have read the Minibus Policy that can be found on our website (under policies).

8. There is a consent for the use of photos and/or videos - this is to allow us to use photos or videos of students to advertise future SLS on our school website, social media such as Facebook and Instagram, in externally produced publications such as newspapers and magazines and in publications and publicity produced by the school (e.g. prospectus, leaflets, notice board, posters, Friday Flier). We also use photos and/or videos to advertise new host families and to create our Summer Language School Magazine. We will only use photos of students during activities and trips on the course – if you do not want your child's photo or name used, this is no problem, just circle 'no'.

Please don't forget

- **to send 2 passport-sized photos with the Enrolment Form if you send them by post – one glued to the form, and one extra to be used on a display about the students.**
- **to sign both forms!**